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Ministry of Agricultural, food and Forestry

DEPARTMENT OF THE CENTRAL QUALITY PROTECTION INSPECTORATE AND
COMBATING FRAUD IN AGRI-FOOD PRODUCTS

Amendments to the annexes to Ministerial Decree No 7552 of 2 August 2018 laying down the ‘System of controls and supervision of PDO and GI wines, within the meaning of Article 64 of Law No 238 of 12 December 2016 on the organic rules governing vine cultivation and wine production and trade’.

CHIEF INSPECTOR GENERAL

Having regard to the Regulation (EU) No 1308/2013 of the European Parliament and of the Council of 17 December 2013 establishing a common organisation of the markets of products agricultural and repealing Council Regulations (EEC) No 922/72, (EEC) No 234/79, (EC) No 1037/2001 and (EC) No 1234/2007;

Having regard to the Regulation (EU) No 1306/2013 of the European Parliament and of the Council of 17 December 2013 on the financing, management and monitoring of the common agricultural policy and repealing Council Regulations (EEC) No 352/78, (EC) No 165/92, (EC) No 2799/98, (EC) No 814/2000, (EC) No 1290/2005 and (EC) No 485/2008 and, in particular, Article 90 thereof, entitled controls relating to designations of origin, geographical indications and protected traditional terms;

Having regard to Commission Delegated Regulation (EU) No 2018/273 of 11 December 2017 supplementing Regulation (EU) No 1308/2013 of the European Parliament and of the Council as regards the scheme of authorisations for vine plantings, the vineyard register, accompanying documents and certification, the inward and outward register, compulsory declarations, notifications and publication of notified information, supplementing Regulation (EU) No 1306/2013 of the European Parliament and of the Council as regards the relevant checks and penalties, amending Commission Regulations (EC) No 555/2008, (EC) No 606/2009 and (EC) No 607/2009 and repealing Commission Regulation (EC) No 436/2009 and Commission Delegated Regulation (EU) No 2015/560;

Having regard to Commission Implementing Regulation (EU) No 2018/274 of 11 December 2017 laying down rules for the application of Regulation (EU) No 1308/2013 of the European Parliament and of the Council as regards the
HYPERLINK ["http://bd07.leggiditalia.it/cgi-bin/FulShow?TIPO=5&NOTXT=1&KEY=07LX0000793924ART0"](http://bd07.leggiditalia.it/cgi-bin/FulShow?TIPO=5&NOTXT=1&KEY=07LX0000793924ART0) and of the Council as regards the

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scheme of authorisations for vine plantings, certification, the inward and outward register, compulsory declarations and notifications, and of Regulation (EU) No 1306/2013 of the European Parliament and of the Council as regards the relevant checks, and repealing Commission Implementing Regulation (EU) No 2015/561;

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Having regard to Commission Regulation (EU) 2019/33 of 17 October 2018 supplementing Regulation (EU) No 1308/2013 of the European Parliament and of the Council as regards applications for protection of designations of origin, geographical indications and traditional terms in the wine sector, the objection procedure, restrictions of use, amendments to product specifications, cancellation of protection, and labelling and presentation;

Having regard to Commission Regulation (EU) 2019/34 of 17 October 2018 laying down detailed rules for the application of Regulation (EU) No 1308/2013 of the European Parliament and of the Council as regards applications for protection of designations of origin, geographical indications and traditional terms in the wine sector, the objection procedure, amendments to product specifications, the register of protected names, cancellation of protection and use of symbols, and of Regulation (EU) No 1306/2013 of the European Parliament and of the Council as regards an appropriate system of checks;

Having regard to Regulation (EU) 2017/625 of the European Parliament and of the Council of 15 March 2017 on official controls and other official activities performed to ensure the application of food and feed law, rules on animal health and welfare, plant health and plant protection products, amending Regulations (EC) No 999/2001, (EC) No 396/2005, (EC) No 1069/2009, (EC) No 1107/2009, (EU) No 1151/2012, (EU) No 652/2014, (EU) 2016/429 and (EU) 2016/2031 of the European Parliament and of the Council, Council Regulations (EC) No 1/2005 and (EC) No 1099/2009 and Council Directives 98/58/EC, 1999/74/EC, 2007/43/EC, 2008/119/EC and 2008/120/EC, and repealing Regulations (EC) No 854/2004 and (EC) No 882/2004 of the European Parliament and of the Council, Council Directives 89/608/EEC, 89/662/EEC, 90/425/EEC, 91/496/EEC, 96/23/EC, 96/93/EC and 97/78/EC and Council Decision 92/438/EEC (Official Controls Regulation);

Having REGARD TO Law No 238 of 12 December 2016 on the organic regulation of vine cultivation and wine production and trade, and in particular Articles 64 and 90 thereof, which provide that the rules concerning the control system shall be laid down by decree of the Minister for Agricultural, Food and Forestry Policy;

Having REGARD TO the Ministerial Decree of 16 February 2012 laying down a national system of supervision of bodies authorised to control regulated agri-food products;

Having REGARD TO Ministerial Decree No 7552 of 2 August 2018 laying down the system of checks and supervision of PDO and GI wines, pursuant to Article 64 of Law No 238 of 12 December 2016 on the organic rules governing vine cultivation and wine production and trade;

Having regard, in particular, to Article 11 of the aforementioned Ministerial Decree No 7552 of 2 August 2018, paragraphs 3 and 4 of which state that: ‘3. *After the first year of application of this Decree, the provisions contained therein may be amended by decree of the Minister for Agricultural, Food and Forestry Policy, after informing the Standing Conference for Relations between the State, the Regions and the Autonomous Provinces of Trento and Bolzano.*

4. *The annexes to the Decree may be amended by decree of the Head of the ICQRF, after consulting the MIPAAF – Regions National Supervisory Committee referred to in the Ministerial Decree of 16 February 2012 referred to above.*”;

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Having regard to the Ministerial Decree of 12 March 2019 laying down rules governing analytical examinations for PDO and PGI wines, organoleptic examinations and the activities of tasting committees for PDO wines and the financing of the work of the appeal tasting committee;

Having decided to revise the annexes to Ministerial Decree No 7552 of 2 August 2018;

Having consulted the National Supervisory Committee, set up by the aforementioned Ministerial Decree of 16 February 2012, at its meeting of 13 December 2021;

DECRET

Article 1

(Amendments to Annex 1)

1. Annex 1 to Ministerial Decree No 7552 of 2 August 2018 is replaced by the following:

‘Annex 1

DOCUMENTS TO BE ATTACHED TO THE APPLICATION FOR INCLUSION IN THE LIST REFERRED TO IN ARTICLE 64 (4) OF LAW NO 238/2016

The application referred to in Article 5 (1), signed by the person who has the powers to sign on behalf of and on behalf of the inspection body (e.g. the legal manager/secretary-general) must be accompanied by the following information and documents:

1. Number and date of Accreditation Certificate;
2. Articles of Association and Constitutive Act (where applicable);
3. Functional organigram and name;
4. List of names of inspection staff;
5. An indication of the structures and material resources in order to understand their adequacy in relation to the delegated tasks;
6. Indication of human resources, in order to understand their adequacy in relation to the delegated tasks, in particular:
 - a. present a plan for the allocation of human resources, describing the criteria for adapting the plan to the increase in activity;
 - b. has procedures in place to monitor the needs for human resources employed in control and certification activities, including criteria for qualification, training, rotation, monitoring and evaluation;
 - c. identify at least one inspector, a person responsible for the assessment and monitoring of inspectors, as well as all members of the collegiate bodies who meet the professional requirements appropriate to the functions to be performed within the body;
7. Declaration of commitment also signed by the applicant to ensure:
 - a. that the inspection body does not directly or indirectly advise the operators audited;
 - b. the moral suitability, impartiality and absence of conflict of interest of their representatives, administrators, control and certification staff, including to that end, providing for an uneven number of members for the collegiate bodies deciding on certification, non-compliance and appeals, and for the latter to be independent of the body’s hierarchical structure;

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- c. that the members of the collegiate bodies do not participate in the composition of other collegiate bodies of the same inspection body, which decide on certification, non-compliance and appeals, with the exception of tasting boards;
- d. that the members of the collegiate bodies do not participate in the composition of other collegiate bodies of other control bodies, which decide on certification, non-compliance and appeals, with the exception of the Safeguard Committees;
- e. the distinction between the evaluation role and the role of review and decision-making in the organisation of the control body;
- f. the adequacy of structures and human and material resources in relation to the delegated tasks;
- g. the exclusive use of human resources with specific experience and expertise for the tasks and roles performed for each function of the control and certification process;
- h. regular training on specific control and certification processes;
- i. rotation of the staff employed in the control activity, providing at least that operators cannot be checked by the same inspector for more than three consecutive inspection visits.

Article 2
(Amendments to Annex 2)

1. Annex 2 to Ministerial Decree No 7552 of 2 August 2018 is replaced by the following:

‘Annex 2

GENERAL PART OF THE CONTROL PLAN

INSTRUCTIONS FOR CARRYING OUT CHECKS AND SCHEME OF CHECKS

A) Compliance of testing

Control and certification activities shall be carried out in accordance with this Annex and the Community and national legislation governing PDO and GI wines, with particular reference to wine-growing potential, the maintenance of electronic registers and wine cellar accounts, oenological practices and processes, the certification procedures for PDO and GI wines as regards chemico-physical and organoleptic tests, the rules on labelling and presentation of wines, the management of the State markings for PDO wines and the specific provisions contained in the product specifications.

B) The activities to verify the conformity of wines with DOs and GIs include:

- a) the systematic acquisition and analysis of the data, information and documentation necessary for the specific documentary, inspection and analytical checks;
- b) the verification activities, to be carried out in accordance with the timescales and procedures laid down in this Annex;
- c) the management of the results of the verifications, the application of non-compliances and the verification of the related corrective actions;
- d) the management of the certification process.

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C) Sample of operators to be checked annually

1) Drawing operations for annual verifications

Without prejudice to point 2), pursuant to Article 8 (4) of the Decree, the control body shall select, by random drawing, the sample of operators to be subjected

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to inspection and analytical checks, separately for each DO and GI and for each category of operators in the wine sector.

For the purposes set out in Article 8 (5) of the Decree, the inspection body may carry out the checks for the various categories of operators even at different times, in particular where there are operators established in other Member States, the drawing of lots shall be recorded. The sample shall be selected according to the following criteria:

- a) **Winegrowers** – *extraction of a sample of operators at least equal to the percentage laid down in Tables 1 and 2 for the wine-growing category as defined in point (D) of this Annex;*
- b) **Intermediaries of grapes intended for wine-making** – *extraction of a sample of operators at least equal to the percentage laid down in Tables 1 and 2 for the intermediate category of grapes intended for wine-making, as defined in point (D) of this Annex, who moved grapes for wine-making in the previous calendar year;*
- c) **Winemakers** – *extraction of a sample of operators at least equal to the percentage laid down in Tables 1 and 2 for the wine-making category, as defined in point (D) of this Annex;*
- d) **Intermediaries of products upstream of wine and bulk wines** – *extraction of a sample of operators at least equal to the percentage laid down in Tables 1 and 2 for the category of bulk wine intermediaries intended for the DO or GI, as defined in point (D) of this Annex, who moved wine in bulk in the previous calendar year;*
- e) **Bottlers** – *extraction of a sample of operators at least equal to the percentage laid down in Tables 1 and 2 for the bottling category as defined in point (D) of this Annex, who submitted notification of bottling to the inspection body in the previous calendar year;*
- f) **Other operators not classifiable under the previous categories** – *extraction of a sample of operators registered with the inspection body at least equal to the percentage laid down in Tables 1 and 2 for the wine-growing category.*

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TABLE 1

ANNUAL INSPECTION

Category	CONTROL INSPECTION		ANALYTICAL CONTROL				
	Percentage of operators from verify		For certification (1)		For consistency comparison with the	Compliance sample testing of lots (2)	Compliance sample testing of lots (3)
	2	3	4		5	6	
	DO	GI	DOCG and DOC with certified production \geq 10.000 hl or with certified production < a 10.000 hl with choice of systematic control (1)		DOC with certified production < a 10.000 hl with choice of sample control	IGT	
			For certification (1)	For consistency comparison with the	Compliance sample testing of lots (2)	Compliance sample testing of lots (3)	
Wine-growers	5 %	3 % ¹	100 % of consignments which use the DOCG and DOC		The sample identified it must represent at least 30 % of production annual DOC — selected operators according to analysing risks	The sample group identified must at least 10 % of annual production IGT – selected operators second Risk Analysis	
Wine grape brokers	10 %	3 %	5 % of operators selected				
Winemakers	10 %	3 %					
Brokers of bulk wines intended for the DO or GI	10 %	3 %					
Bottler	15 %	5 %					

(1) Article 3 (3) (a) and (b) and (4) of Ministerial Decree No 12.3.2019
(2) Article 3 (3) (b) and (4) (b) of Ministerial Decree 12.3.2019
(3) Article 3 (3) (c) of Ministerial Decree 12.3.2019

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¹ the sample is drawn from the winegrowers who claimed the specific GI in the previous marketing year.

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SMALL SECTORS

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The percentages of operators to be inspected are reduced by 50 % for sectors with fewer than 20 operators in total subject to fully translated. For more clarity, please consult the version in the different national languages. However, some concepts may not be fully translated. For the original language version, please consult the version in the original language.

For the same sectors, the percentages of operators to be inspected in an analytical check refer to three years.

TABLE 2
ANNUAL checks for sectors

Category	INSPECTION CHECKS Percentage of operators to be verified		ANALYTICAL CONTROL			
	2	3	4		5	6
	DO	GI	DOCG and DOC with certified production ≥ 10.000 hl or with certified production < a 10.000 hl with choice of systematic control (1)		DOC with certified production < a 10.000 hl with choice of sample control	IGT
			For certification (1)	To compare consistency with the certificate	Compliance sample testing of lots (2)	Compliance sample testing of lots (3)
Wine-growers	2.5 %	1.5 % ²	—		—	—
Wine grape brokers	5 %	1.5 %	—		—	—
Winemakers	5 %	1.5 %	100 % of consignments using DOCG and DOC	—	The sample identified must represent at least 30 % of the annual DOC production – operators selected according to risk analysis	The sample identified must represent at least 10 % of the annual production of the IGT – operators selected according to risk analysis
Brokers of bulk wines intended for the DO or GI	5 %	1.5 %		—		
Bottler	7.5 %	2.5 %		(Triennial verification) 2.5 % of operators selected		

(1) Article 3 (3) (a) and (b) and (4) of Ministerial Decree No 12.3.2019

(2) Article 3 (3) (b) and (4) (b) of Ministerial Decree 12.3.2019

(3) Article 3 (3) (c) of Ministerial Decree 12.3.2019

The sample of operators to be subjected to analytical checks referred to in columns 5 and 6 of Tables 1 and 2 is identified in accordance with Article 3 (5) and (6) of the Ministerial Decree of 12 March 2019.

² the sample is drawn from the winegrowers who claimed the specific GI in the previous marketing year.

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1) Analysing risks

The control bodies identify for each category to be checked annually, the operators to be selected by non-random methods, on the basis of a risk analysis system (up to a maximum of 20 % of the number of operators in the sample identified according to the percentages in Tables 1 and 2 – columns 2 and 3) taking into account the following criteria:

- a) New entrances,
- b) Major NC issued in the previous three years,
- c) Specific recidivism of minor non-compliances issued in the previous three years and,

where appropriate, the following additional criteria:

- d) Adverse climatic events attested by natural disaster declarations in the area of the relevant production specifications;
- e) Productive size – operator’s organisation: number of DOs/GIs produced, quantities certified, number of production establishments.

The control body shall, in accordance with Article 8 (6) of the Decree, communicate to the ICQRF the list of operators selected and operators identified on the basis of the risk analysis.

D) Elements of the control scheme.

1. Subjects

Categories of operators in the PDO and GI wine sector:

- a) **Winegrowers** – Enterprises producing wine grapes from vineyards registered in the national vineyard register and submitting the harvest declaration for the specific DO and GI, in accordance with Article 33 of Commission Regulation (EU) 2018/273 of 11 December 2017.
- b) **Intermediaries of grapes intended for wine-making** – Undertakings marketing grapes intended, in whole or in part, for wine-making without any processing, fill in the harvest declaration only in respect of the pictures of the grapes received and the grapes transferred. The control body obtains the list of operators who, in accordance with the Ministerial Decree of 30 June 1995, have notified their activities to the ICQRF or to the Regions.
- c) **Winemakers** – Enterprises processing wine grapes and submitting the production declaration, in accordance with Article 31 of Commission Regulation (EU) 2018/273 of 11 December 2017.
- d) **Intermediaries in upstream wine and bulk wines** – Undertakings which purchase and sell musts and wine without processing or bottling the product and have notified their activities to the inspection body.
- e) **Bottlers** – undertakings that carry out the bottling and labelling of the wines and submit a notification of bottling to the inspection body.

Taking into account the provisions of the specific product specification, the inspection body identifies the additional categories of operators and includes them, together with the other elements, in the inspection scheme.

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2. Process Step

For each category of operators, the corresponding process step shall be indicated.

3. Requirements

For each stage of the process, the technical and regulatory requirements laid down in the product specification and in the legislation that must be complied with in order to be able to participate in the protected circuit of the PDO or GI are indicated.

4. Data and documentation

All information and documentation, available in whatever medium, relating to each entity and each stage of the process, collected, examined and assessed systematically or before the inspection visit by the control body for the proper performance of the control activity. The list in the scheme is illustrative and not exhaustive.

5. Control activities

Essential verification activities to be carried out by:

a) Winegrowers

Verification of the conformity of the areas planted with vines claimed in the previous year with the requirements laid down in the product specification and the data in the national vineyard register:

1. Verification of the location and actual area (verification of the absence of exlatency) of the vineyards in production;

2. Verification of vineyard requirements:

- a. *with regard to the specification*: ampelography, number of plants, any failures, forms of rearing (if provided for in the specification) and pruning systems (if provided for in the specification).
- b. *in relation to the file*: planting sixth and forms of rearing.

3. Verification of grape yield/hectare

The checks on grape yield per hectare can be distinguished into:

- '*estimation tests*': checks carried out during the period when the bunch is present on the plant in order to estimate the potential yield of the vineyard,
- '*estimation confirmation checks*': checks carried out following the detection of critical estimation values in order to obtain confirmation of the initial estimation value. These checks must be carried out only in the vicinity of the grape harvest.

Timing – Estimates must be made between ripening and harvesting of the grapes.

For at least 5 % of the sample, estimation checks must be carried out close to harvesting when the weight of the bunch has reached the final ripeness weight.

Selection of vine units – **The control body shall take account of the most representative production of the holding and, in particular, of newly planted parcels with an area of more than 1 ha.**

Test areas – In order to estimate yield, the test areas selected within the area planted with vines

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on representative rows must be defined, avoiding the edges and clearing the entire length of the rows. The test areas are representative of a portion of the area planted with vines and consist of 5 consecutive vines. At least 3 test areas must be assessed, for each hectare or part of a hectare of the unit planted with vines selected, at several locations in

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the vineyard, taking into account factors influencing the size of production (plant vigour, stocking of the vineyard area, physiological and/or phytopathological stress, change in planting density).

Average cluster weight – The control body uses up-to-date and reliable theoretical average cluster weight data.

In any case, the actual average bunch weight must be used for the estimates carried out close to the harvest of the grapes and for all confirmatory estimates, by harvesting and weighing more than one bunch representative of the grapes present on the plant (size, exposure).

Tolerance - A margin of error shall be applied to the estimated yield value from $\pm 10\%$ to $\pm 5\%$, depending on the time at which the estimate is made.

A *range of yield estimation* is obtained that includes all plausible yield estimation values or \pm Error

Type of verification	Epoch	Average bunch weight	Error
Estimation	Presence of cluster	theoretical	$\pm 10\%$
Estimate (5 %)	Close to grape harvesting	real	$\pm 5\%$
Confirmation estimate	Close to grape harvesting	real	$\pm 5\%$

estimate.

Critical estimation values – Potential yield estimation values are considered critical:

4. if all the values in the range are higher than the maximum values allowed by *the product specifications (including 20 % supero for DOC)*,
5. if all the values in the range are 30 % or more lower than the value laid down in *the specification (excluding 20 % supero for DOC)*.

b) **Intermediaries of grapes intended for wine-making** – Verification of grape traceability requirements.

The inspection body shall carry out the control activities during the period of harvesting and marketing of the grapes.

c) **Winemakers** – Verification of the traceability requirements for the grapes and grapevine products obtained and the process requirements laid down in the product specification.

The inspection shall be carried out:

- **for 30 % of the operators extracted**, during the period when the grapes are harvested and first fermentation, and must relate to the PDO or GI product of the current harvest. Specifically, the following shall be checked:

- the procedures for introducing the grapes (traceability of loads and weighing), the quality of the grapes, the oenological operations, the consistency of the quantities of products held with the loads resulting from the computerised register or the supporting documents (within the meaning of Ministerial Decree No 293 of 20 March 2015) and the identification marks of the

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products.

— **for 70 % of the operators extracted, during** a period other than the period during which the grapes were harvested and first fermentation, and must cover all the years of the PDO or GI product. Specifically, the following shall be checked:

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- oenological operations, including, where appropriate, verification of the storage of oenological products (only for single product holdings), product identification signs, physical stock matching with accounting stock and that resulting from the inspection body. If the operator is also bottler, verification of the correspondence between accountancy and physical loads must include both bulk and bottled products.

5 % of the verifications must be unannounced, in accordance with Article 9(4) of Regulation (EU) No 625/2017.3

- d) **Product intermediaries upstream of wine and bulk wines** – Verification of traceability of the product held and marketed and verification of stocks.
- e) **Bottlers** – Check that the physical and accounting loads of the product correspond. If the operator is also a winemaker, verification of the correspondence between accounting and physical loads must be carried out on both bulk and bottled products. If only labelling operations are outsourced, the correct registration and traceability of exits and entries shall be checked.

Verification of the correct management of the markings, if any, or of the lot.

- In the case of a *warehouse marked* (Article 6 (4) of Ministerial Decree No 2183 of 27 February 2020), during inspection visits and using the electronic register, it shall be verified that the quantity of bands taken over corresponds to the quantity of bands used or still in stock, taking into account the difference of 1.5 % referred to in Article 8 (2) of that Decree. It is also verified that the storage environment is at controlled temperature and humidity and that the bands are protected from light (Annex 3, Ministerial Decree 2183 of 27 February 2020) and that an adequate level of safety is ensured.

Verification of conformity of containers used, closures and labelling systems.

Sampling and analysis of bottled wine to check that the analytical and organoleptic requirements are met.

In particular, for DOCG and DOC products with certified production equal to or greater than 10.000 hl and DOC products with a certified production of less than 10.000 hl, with the option of systematically checking batches, compliance with the analytical requirements is assessed in relation to the certification of suitability originally issued for that lot, without prejudice to the analytical tolerances laid down in the legislation and the method of analysis used (Article 18 (1) of the Ministerial Decree of 12 March 2019). In the case of assembly and sweetening of batches already certified, compliance with the analytical requirements shall be assessed in relation to the self-certification

3 4. Official controls shall be performed without prior notice, except where such notice is necessary and duly justified for the official control to be carried out. As regards official controls upon request from the operator, the competent authority may decide whether the official controls are to be performed with or without prior notice. Official controls with prior notice shall not preclude unannounced official controls.

5. Official controls shall be performed as much as possible in [...] such manner that the administrative burden and operational disruption for operators is kept to the necessary minimum, but without this affecting the effectiveness of the control negatively.

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referred to in Article 17 (1) and (2) of the Ministerial Decree of 12 March 2019. Compliance with the organoleptic requirements is assessed against the requirements laid down in the specification.

5 % of the verifications must be unannounced, in accordance with Article 9(4) of Regulation (EU) No 625/2017.

Bottlers based in the European Union

Where bottlers of PDO or GI wines located in another Member State of the European Union have been sorted, for the annual verification, in accordance with Article 19(7) of Regulation (EU) 2019/34 and Article 43 of Regulation (EU) 2018/273, the control body shall send the ICQRF a specific request to carry out the checks on those bottlers.

The request shall contain:

- the names and addresses of the bottlers selected;
- the batches of wine to be checked;
- where the lots in question have already been bottled:
 - any lots to be sampled to check that the characteristics established in the certificate of suitability correspond to those of the bottled product;
 - whether it is necessary to take definitively labelled bottles ready for direct or indirect release for consumption in order to check that they comply with the packaging provisions of the relevant product specification;
 - if the batches to be sampled, in accordance with the first paragraph, and in accordance with Article 26 of Regulation (EU) 2018/274, are identified, the name and address of the laboratory responsible for carrying out the chemical and physical analyses, to which the samples taken will be sent, directly by the competent authority of the foreign Member State;
 - a declaration by the control body that it will bear the costs incurred in taking, processing and dispatching the sample, as well as analytical and organoleptic tests for control purposes, in accordance with Article 43(6) of Regulation (EU) 2018/273, and that it is indicated as the consignee on the invoice certifying the costs incurred for the above activities by the competent authority of the foreign Member State;
 - an undertaking on the part of the control body to carry out the chemical physical and organoleptic analyses and to manage the results of the tests, in accordance with the control plan, for each subsequent compliance;

Any specific checks and/or procedures for carrying out the check to be requested from the competent authority of the foreign Member State, explaining the reasons why.

All the documentation held by the inspection body relevant to each of the operators selected and relevant for the purposes of the checks requested shall be attached to the request.

In particular, the following documentation is attached:

- in the case of PDO or PGI wines for which the specification provides for bottling in the wine-making or processing area, the authorisation issued by the Directorate-General for the Promotion of Agri-Food Quality and Equestrian Sports – Office PQAI IV, pursuant to Article 35 (3) of Law No 238/2016;

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- the documents accompanying the transport of the wine, in accordance with Article 10 of Regulation (EU) 2018/273;

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- where applicable, the documents accompanying the transport of the markings referred to in Article 48 of Law No 238/2016;
- where applicable, the certificates of suitability of the consignments to be checked, including the self-declarations referred to in Article 17 of the Ministerial Decree of 12 March 2019, specifying the period of validity referred to in Article 3 (7) of the Ministerial Decree of 12 March 2019;
- the bottling notifications, including any losses, and, where appropriate, the use of the markings, as well as any other communication that the bottler has sent to the inspection body, which is relevant for the purposes of the checks (e.g. blends, return of markings);
- a summary of the information contained in the submitted documentation, in accordance with the following format or other equivalent method.

Legend:

Section I - dispatch

The purpose of this section is to summarise the information on batches of bulk wines sent to the bottler and related traceability documentation.

SEZIONE I - SPEDIZIONE											
VINI SPEDITI:											Documenti di accompagnamento
Certificazione - Autocertificazione						Autocertificazione dolciificazione			e-AD		MVV-E
N.	Partita denominazione	Scadenza termine imbottigliamento (data)	quantità (litri)	Annata	(n. e data)	MCR (litri)	Vino + MCR (litri)	alcol effettivo % Vol.	(codice ARC, e data e ora)	n. interno	(codice MVV, data e ora di validazione)
1											
2											
3											
4											
...											

SEZIONE II - IMBOTTIGLIAMENTO - SPEDIZIONE ED UTILIZZO CONTRASSEGNI											
destinatario:											
PARTITA (dopo dolciificazione)		SPEDIZIONE CONTRASSEGNI - DOCUMENTO DI TRASPORTO (DDT)				IMBOTTIGLIAMENTO ED UTILIZZO CONTRASSEGNI					
N.	denominazione	quantità (litri)	N. e data ddt	serie e numero dei contrassegni	formato (l)	quantità fornita n.	data fine imbottigliamento; n. Lotto	quantità imbottigliata (+ perdite) (litri)	bottiglie riempite (n.)	contrassegni utilizzati (vedi SEZIONE III)	(serie e numero)
1											
2											
3											
4											
...											

SEZIONE III - RESTITUZIONE CONTRASSEGNI						
N.	Partita denominazione	dichiarazione di restituzione		serie e numero	formato	quantità
		n.	del			
1						
2						
3						
4						
...						

consignor: indicate the name and address of the person who dispatched the consignments to be checked

wine dispatched: indicate the type of PDO and PGI wine dispatched, as precisely as possible.

NO: indicate the serial numbering of the consignments dispatched: number 1 goes to the last consignment and the next to the most recent consignments, according to the date and time indicated on the accompanying document.

Name lot: indicate the name that uniquely identifies the consignment dispatched, declared on the accompanying document, usually corresponding to the details of the certificate of suitability or self-certification of assembly, prior to any sweetening.

expiry of the bottling period: if possible, indicate the date in the format dd/mm/yyyy

self-certification of sweetening: please provide details of the self-certification and other key elements of any such operation carried out.

accompanying documents: provide identification details of e-AD or MVV-E documents; in the case of e-AD, an internal numbering of the consignor may also be indicated;

Section II - bottling and possible use of markings

The purpose of this section is to summarise the information on possible deliveries of markings and bottling operations, as can be inferred from the 'bottling notifications'.

consignee: indicate name and address of bottler based in another EU Member State

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Name lot: indicate the name that uniquely identifies the consignment dispatched: if the sweetening has not been carried out, it is the same as that indicated in Section I: if sweetening has been carried out, the name should refer to the

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identification details of this operation as indicated in the self-certification;

Chamber III: return of markings

This section summarises the information on returned markings. This information is therefore complementary to that of Section II in relation to movements of markings and, therefore, for the purpose of checking their correct use.

Once the investigation has been successfully completed, the ICQRF shall forward the request to the competent authority of the Member State in which the bottler selected is located, within 30 days of receipt of the documentation referred to above.

The samples taken by the competent authority of the Member State shall be sent to the control body for analysis.

Provisions common to all categories of operators.

Taking into account the provisions of the specific product specification, the control body identifies the additional control activities to be carried out by operators in the regulated wine sector and includes them, together with the other elements, in the control scheme.

Point 5 and Tables 1 and 2 constitute the minimum quality and quantity of checks to be carried out by the control body when carrying out the delegated tasks. All the control activities and the information contained in this Annex relate to the DO or GI for which the control body is carrying out annual verification or sampling for certification purposes or sampling for the purposes of comparison with the certification issued or to check the conformity of lots on a sample basis.

All control activities shall be carried out in the presence of the party to whom a copy of the verification report is issued.

In accordance with point B of this Annex, operators are obliged to inform their inspection body of any measures taken against them by official control bodies.

6. Timing and Models

Identification of the period within which the check is to be carried out, where applicable.

7. Type of control

Identification of the type of control:

- Documentary evidence (indicated by letter ‘D’) – check on all official documentation, including computerised documentation, required by general and special rules, supporting documentation, commercial and warehouse documentation relating to traceability, movements and bottling, as well as harvest and production declarations.
- Inspection (indicated by letter ‘I’) – physical and accounting checks to be carried out at the operator’s production site;
- Analytical (indicated by the letter ‘A’) – verification by laboratory analysis and/or organoleptic tasting of wine already certified/suitable for designation/claimed as GI.

8. Description of non-compliance (NC)

Identification of compliance deficiencies for each requirement indicated in the scheme.

9. Severity of non-compliance

Identification of the level of severity:

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- minor – formal irregularities which do not affect the raw material, the finished product or the maintenance of traceability;

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- serious – substantial irregularities affecting the raw material, the finished product or the maintenance of traceability or non-compliances already considered minor that have not been resolved by the corrective actions foreseen.

10. Measure taken by the Control Body (CB)

Action of the control body in case of non-compliance.

11. Corrective action by the operator

Action taken by the operator to eliminate the causes of existing non-compliances detected, to prevent recurrence or to eliminate other undesirable situations. Corrective action includes:

- the assessment of the causes of non-compliance,
- the treatment to re-establish compliance of the detected non-compliant situation;
- corrective action, in the strict sense, aimed at avoiding the recurrence of the incident. This aspect is requested and assessed by the control body in the light of the problems identified.

Glossary for columns 8, 10 and 11 of the control scheme

Substantial non-compliances of labelling: non-conformities concerning the sales denomination, alcoholic strength, provenance, indication of the bottler (or importer), sugar content (for sparkling wine only), production methods, traditional terms, sealing systems, indications of production origin, if false or misleading, vintage, variety, type of container – if required by the specification – allergens and batch.

Suspension of the certification process: measure ordered by the control body following CNs concerning the raw material, the finished product or the traceability of the product, aimed at interrupting the certification process until the operator has verified that corrective action has been taken within the specified timeframe.

Batch blocking: measure ordered by the control body to ensure that the lot is not marketed, pending a decision or corrective action.

Exclusion of the product from the protected circuit: measure ordered by the inspection body following Gravi NC concerning the raw material, the finished product or the traceability of the product, with the aim of removing from the batch/batch the specific geographical reference for which the check is being carried out.

Reclassification: action taken by the operator following a finding of NC which leads, where permitted, to a change from higher classification levels to lower or equal levels of the batch/batch of product suitable for DO, in accordance with Article 38 (2) of the Law. This is done by recording it in the electronic register or in the computerised accounts and by re-identifying the product and notifying the inspection body.

Downgrading: action taken by the operator following a finding of NC leading to a change from higher classification levels to lower levels of a batch of products already certified to DO or GI, pursuant to Article 38 (3) and (4) of the Law. This is done by recording it in the electronic register or in the computerised accounts and by re-identifying the product and notifying the inspection body.

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E) Certification

Certification of consignments

For PDO wines, including those for which sample checks have not been chosen, pursuant to Article 65 (5) of the Law, the Certification Committee of the control bodies shall assess, on 100 % of the lots, the conformity of the loads of the product to be certified, the sampling operations and the compliance of the analytical results with the chemical/physical and organoleptic parameters.

Compliance sample testing of lots

For DOs with certified annual production of less than 10.000 hl for which sample checks have been chosen, pursuant to Article 65 (5) (b) of the Law, and for GI wines, pursuant to Article 65 (5) (c) of the Law, the inspection body shall identify the methods for identifying the sample of operators and the lots to be subjected to analytical and organoleptic checks in accordance with the criteria laid down in the Ministerial Decree of 12 March 2019.

F) Official certification

Certificates of suitability of consignments shall be official certificates within the meaning of Article 86(1)(a) of Regulation (EU) 2017/625, the European logos of OD and GI products shall be official attestations, in accordance with Article 86 and 91 of Regulation (EU) 2017/625.

The certificates of suitability must bear the ACCREDIA logo and are issued following a decision by the Certification Committee of the inspection bodies.

For the purpose of identifying consignments, certificates of competence shall refer to:

- containers
- sampling report
- test report
- minutes of the tasting committee.

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Face-to-similie of certificate of competence

The name and address of the inspection body

Name and address of operator.....

Having regard to the decision of the Certification Committee taken at its meeting of....
Pursuant to Ministerial Decrees 7552 of 2 August 2018 and 12 March 2019

HEREBY CERTIFIES

the consignment of wine..... hl..... of the year.....

held at.....

composed of:

- Wineries (identification number and capacity).....
- Tanks (identification number and capacity).....
- no of small containers/bottles (identification number and capacity)

Taken by report No..... of.....

Test report No..... of.....

Minutes of the tasting committee on.....

- In accordance with the DOC/DOCG production specification.....
approved by Ministerial Decrees of.....

Release for consumption follows the rules laid down in the product specification, as well as in European and national rules.

For bottling purposes, this certificate is valid until..... 4

Date of issue....

Signature of the CB person
(in charge of this responsibility)

-
- 4 Terms established by Article 65 (1) of Law No 238/16: 180 days for DOCG wines
 - 2 years for DOC wines
 - 3 years for liqueur DOC wines

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Schema dei controlli per i vini a denominazione di origine e a indicazione geografica

SCHEDE n. 1										
1	2	3	4	5	6	7	8	9	10	11
Soggetto	Fase di processo	Requisiti	Dati e documentazione	Attività di controllo	Temperatura e Modalità	Tipo di controllo	Descrizione delle Non Conformità (NC)	Gravità della NC	Misura adottata dall'ODG	Azione correttiva dell'Operatore (AC)
VITICOLTORE	Resa area/vettore	Requisiti del Soggetto	<p>Acquisizione e analisi dei dati e delle informazioni contenute:</p> <ul style="list-style-type: none"> - nella scheda vinicolo - vendemmia; - informazioni che concernono la verifica dei requisiti previsti dal disciplinare di produzione; 	<p>Verifica presso le aziende viticole per accertare la corrispondenza delle informazioni presenti nella scheda vinicolo, alla scheda di produzione e all'organigramma aziendale, con i dati dell'impianto, forme di allevamento e sistemi di potatura.</p>	<p>In epoca utile alle variazioni antropogeografiche</p>	D e I	<p>Disallineamenti della scheda vinicolo che non rispettano i requisiti tecnico-agronomici previsti dal disciplinare di produzione.</p>	Lieve	<p>Comunicazione alla Regione Provincia Autonoma competente e all'Operatore</p>	<p>Modifica del dato contenuto nella scheda vinicolo.</p>
				<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>		<p>Disallineamenti della scheda vinicolo che non rispettano i requisiti tecnico-agronomici previsti dal disciplinare di produzione, con numero di esemplari, eventuali fallimenti, forme di allevamento.</p>	Lieve	<p>Sospensione dell'iter della certificazione fino alla messa in atto della AC indicata nella colonna 11</p>	<p>Modifica del dato contenuto nella scheda vinicolo. L'operatore fornisce evidenza all'organismo di controllo di aver richiesto l'allineamento entro 30 giorni dalla notifica della NC</p>	
Produttore delle uve o viticoltore a DOP e IGP (viticoltore)	Resa area/vettore	Requisiti informativi	<p>Acquisizione e analisi dei dati e delle informazioni contenute:</p> <ul style="list-style-type: none"> - nella scheda vinicolo - vendemmia; - informazioni che concernono la verifica dei requisiti previsti dal disciplinare di produzione; 	<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>	<p>Le stime devono essere svolte tra l'involtura e in presenza dell'iva. In presenza della vinificazione, deve essere verificata la conformità del contenuto con la scheda vinicolo, di conferma della stima</p>	D e I	<p>Non conformità Lievi non risolte con Azione Correttiva nel termine di trenta giorni o ad altro termine indicato a trenta giorni indicato dall'Organismo di controllo.</p>	Grave	<p>Sospensione dell'iter della certificazione fino alla messa in atto della AC indicata nella colonna 11</p>	<p>Messa in atto della corrispondente AC e comunicazione all'Organismo di controllo dell'avvenuto adeguamento</p>
				<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>		<p>Disallineamenti della scheda vinicolo che riguardano aspetti tecnico-agronomici previsti dal disciplinare di produzione, con impatto sulla materia prima (es. vitigno, numero di ceppi, eventuali fallimenti)</p>	Grave	<p>Sospensione dell'iter della certificazione. Valutazione dell'impatto del disallineamento sulle campagne precedenti.</p>	<p>A seconda dei casi: adeguamento scheda vinicolo, rettifica dichiarazioni di vendemmia, verifica documenti e dichiarazione di tutto il prodotto indicativamente qualificato a DOP e IGP. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso non superiore a 30 giorni</p>	
Produttore delle uve o viticoltore a DOP e IGP (viticoltore)	Resa area/vettore	Requisiti informativi	<p>Acquisizione e analisi dei dati e delle informazioni contenute:</p> <ul style="list-style-type: none"> - nella scheda vinicolo - vendemmia; - informazioni che concernono la verifica dei requisiti previsti dal disciplinare di produzione; 	<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>	<p>Tutti i valori compresi nell'intervallo sono superiori ai valori massimi ammessi dal disciplinare (compreso il 20% di sovrappeso per le DOC).</p>	Lieve	<p>Incongruenza della dichiarazione di vendemmia con la resa stimata nel caso in cui tutti i valori dell'intervallo sono inferiori ai valori massimi ammessi dal disciplinare (escluso il 20% di sovrappeso per le DOC).</p>	Lieve	<p>Sospensione dell'iter della certificazione fino a verifica della messa in atto della AC indicata nella colonna 11</p>	<p>A seconda dei casi: rettifica dichiarazioni di vendemmia, rettifica documenti e dichiarazione di tutto il prodotto indicativamente qualificato a DOP e IGP. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso non superiore a 30 giorni</p>
				<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>		<p>Non conformità Lievi non risolte con Azione Correttiva nel termine di trenta giorni o ad altro termine indicato dall'Organismo di controllo.</p>	Grave	<p>Sospensione dell'iter della certificazione e verifica della messa in atto della AC indicata nella colonna 11</p>	<p>Dichiarazione della produzione proveniente dall'particelle oggetto di controllo e, a seconda dei casi, rettifica dichiarazioni di tutto il prodotto indicativamente qualificato a DOP e IGP. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>	
Produttore delle uve o viticoltore a DOP e IGP (viticoltore)	Resa area/vettore	Requisiti informativi	<p>Acquisizione e analisi dei dati e delle informazioni contenute:</p> <ul style="list-style-type: none"> - nella scheda vinicolo - vendemmia; - informazioni che concernono la verifica dei requisiti previsti dal disciplinare di produzione; 	<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>	<p>Tutti i valori compresi nell'intervallo sono superiori ai valori massimi ammessi dal disciplinare (compreso il 20% di sovrappeso per le DOC).</p>	Lieve	<p>Non conformità Lievi non risolte con Azione Correttiva nel termine di trenta giorni o ad altro termine indicato dall'Organismo di controllo.</p>	Lieve	<p>Sospensione dell'iter della certificazione e verifica della messa in atto della AC indicata nella colonna 11</p>	<p>Diradamento o riclassificazione (produzione raccolta) ad altra DOP/IGP compatibile per i valori di resa nel formato di presentazione della dichiarazione di vendemmia</p>
				<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>		<p>Non conformità Lievi non risolte con Azione Correttiva nel termine di trenta giorni o ad altro termine indicato dall'Organismo di controllo.</p>	Grave	<p>Sospensione dell'iter della certificazione e verifica della messa in atto della AC indicata nella colonna 11</p>	<p>Dichiarazione della produzione proveniente dall'particelle oggetto di controllo e, a seconda dei casi, rettifica dichiarazioni di tutto il prodotto indicativamente qualificato a DOP e IGP. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>	
Produttore delle uve o viticoltore a DOP e IGP (viticoltore)	Resa area/vettore	Requisiti informativi	<p>Acquisizione e analisi dei dati e delle informazioni contenute:</p> <ul style="list-style-type: none"> - nella scheda vinicolo - vendemmia; - informazioni che concernono la verifica dei requisiti previsti dal disciplinare di produzione; 	<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>	<p>Manca la comunicazione di provvedimenti adottati a carico dell'operatore da Organismi di controllo ufficiali che abbiano dato origine a misure non dovute dall'organismo di controllo.</p>	Grave	<p>Non conformità Lievi non risolte con Azione Correttiva nel termine di trenta giorni o ad altro termine indicato dall'Organismo di controllo.</p>	Grave	<p>Sospensione dell'iter della certificazione e verifica della messa in atto della AC indicata nella colonna 11</p>	<p>Dichiarazione della produzione proveniente dall'particelle oggetto di controllo e, a seconda dei casi, rettifica dichiarazioni di tutto il prodotto indicativamente qualificato a DOP e IGP. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>
				<p>Verifica presso le aziende viticole per accertare l'esistenza delle condizioni tecnico-agronomiche stabilite nel disciplinare di produzione.</p>		<p>Manca comunicazione di provvedimenti adottati a carico dell'operatore da Organismi di controllo ufficiali che abbiano dato origine a misure non dovute dall'organismo di controllo.</p>	Grave	<p>Sospensione dell'iter della certificazione e verifica della messa in atto della AC indicata nella colonna 11</p>	<p>Dichiarazione della produzione proveniente dall'particelle oggetto di controllo e, a seconda dei casi, rettifica dichiarazioni di tutto il prodotto indicativamente qualificato a DOP e IGP. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>	

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2	3	4	5	6	7	8	9	10	11
Fase di processo	Requisiti	Dati e documentazione	Attività di controllo	Tempistica e Modalità	Tipo di controllo	Descrizione della Non Conformità (NC)	Gravità della NC	Misura adottata dall'ODC	Azione Correttiva dell'Operatore (AC)
Ingresso nel sistema		Comunicazione	Verifica della comunicazione	Al momento dell'ingresso	D	<p>Errori formali della documentazione di carico e scarico del prodotto</p> <p>Errori formali nella tenuta della contabilità obbligatoria (registri)</p> <p>Carenza della documentazione di carico e scarico dei prodotti vitivinicoli</p> <p>Non rispondenza della giacenza fisica e contabile del prodotto (ammacco)</p> <p>Mancata identificazione dei prodotti detenuti in cantina (PLANIMETRIA, VASI, CARTELLI)</p>	Lieve	<p>Sospensione dell' iter di certificazione fino alla messa in atto della AC indicata nella colonna 11</p>	<p>Correzione della documentazione. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p> <p>Correzione della contabilità. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo in ogni caso in un termine non superiore a 30 giorni</p> <p>Integrazione della documentazione. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p> <p>Adeguamento della contabilità obbligatoria. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p> <p>Identificazione del prodotto. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>
Requisiti normativi in materia di tracciabilità	<p>Verifica presso gli intermediari di vino, per accertare:</p> <ul style="list-style-type: none"> • la correttezza formale della documentazione e della tenuta della contabilità • la corrispondenza della giacenza fisica e contabile • la corretta gestione della rintracciabilità delle partite di vino oggetto di controllo 	<p>Acquisizione e analisi dei dati e delle informazioni relative alle movimentazioni di prodotto sfuso destinato alla DO o I.G. oggetto di controllo contenute:</p> <ul style="list-style-type: none"> • nel registro telematico o nella contabilità computerizzata, • nei documenti giustificativi. 	<p>Nell'arco dell'anno</p>	<p>Esclusione del prodotto dal circuito tutelato</p>	Grave	<p>Declassamento del prodotto se identificabile, altrimenti dell'intera partita. L'operatore fornisce evidenza dell'esclusione e della destinazione finale del prodotto entro il termine indicato dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>	<p>Adeguamento della contabilità obbligatoria. L'operatore fornisce evidenza di aver posto in essere le AC entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>	<p>Declassamento del prodotto se identificabile, altrimenti dell'intera partita. L'operatore fornisce evidenza dell'esclusione e della destinazione finale del prodotto entro il termine indicato dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>	
Requisiti informativi	<p>Verifica presso l'operatore degli esiti di controlli svolti da Organi di controllo Ufficiale</p> <ul style="list-style-type: none"> • Consultazione RUCI • Intervista operatore • Comunicazioni operatore • Richiesta informazioni 			<p>Omessa o irregolare tenuta della contabilità obbligatoria</p> <p>Non rispondenza della giacenza fisica e quella contabile del prodotto (supero)</p> <p>Mancata o parziale o irregolare gestione della tracciabilità delle partite di vino</p>	Grave	<p>Esclusione del prodotto dal circuito tutelato</p>	<p>Sospensione dell' iter di certificazione fino alla messa in atto della AC indicata nella colonna 11</p>	<p>Declassamento dell'intera partita e adeguamento della contabilità obbligatoria. L'operatore fornisce evidenza dell'esclusione e della destinazione finale del prodotto entro il termine indicato dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni</p>	

1	2	3	4	5	6	7	8	9	10	11						
Argomento	Fase di processo	Requisiti	Dati e documentazione	Attività di controllo	Franchigia e Modalità	Tipologia di controllo	Descrizione della Non Conformità (NC)	Gravità della NC	Misura adottata dall'OQC	Azione correttiva dell'Operatore (AC)						
IMBOTTIGLIATORE	Ingresso nel sistema	Requisiti normativi in materia di tracciabilità	Comunicazione	L'organico di controllo verifica la trasparenza della comunicazione ai sensi dell'articolo 9 del decreto nomenclatura dei prodotti	A ogni imballaggio	D	Onessa o irregolare comunicazione di imballaggiamento (o mancata aggiornamento del registro telematico) entro il termine di sette giorni e mancata chiusura dei carichi	Lieve	Sospensione dell'iter di certificazione fino alla messa in atto della AC indicata nella colonna 11	Aggiornamento del registro telematico il giorno successivo alla comunicazione della NC all'organico di controllo						
							Non conformità Levis non risolve con Azione Correttiva nel termine di indicato dall'organico di controllo e certificazione	Grave	Esclusione del lotto parafila imballaggio dal circuito tecnico	Devoluzione dell'intera partita. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dal prodotto entro il termine indicato dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni						
							Errori formali relativi alla documentazione di carico del prodotto (libri/lotto)		Correzione della documentazione. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni							
							Errori nella tenuta della contabilità obbligatoria (registri)		Sospensione dell'iter di certificazione fino alla messa in atto della AC indicata nella colonna 11	Correzione della contabilità. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni						
							Carenza della documentazione di carico e scarico del prodotto	Lieve	Integrazione della documentazione. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni							
							Mancata identificazione del prodotto decantato in cantina (PLANIMETRIA, VASI, CARTELLI)		Identificazione del prodotto. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni							
							Non rispondenza della giacenza fisica con quella contabile (summaive)		Adeguamento della contabilità obbligatoria. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni							
							Mancata rispetto dei parametri di conservazione dei contrassegni e mancanza di adeguato livello di sicurezza del magazzino di stoccaggio		Eventuale ritiro. Insette revisione							
							Non conformità Levis non risolve con Azione Correttiva nel termine di indicato dall'organico di controllo e certificazione	Grave	Esclusione del prodotto dal circuito	Devoluzione del prodotto se identificabili i quantitativi dell'intero partita. L'operatore fornisce evidenza dell'occlusione e della comunicazione di controllo e in ogni caso in un termine non superiore a 30 giorni						
							IMBOTTIGLIATORE	Requisiti normativi in materia di tracciabilità	Acquisizione e analisi dei dati e delle informazioni relative alla DO e IG	Contenuto di controllo	L'organico di controllo verifica la propria partecipazione per gli operatori (temperatura, umidità, sicurezza)	D e I	Non corrispondenza del sistema di chiusura e di etichettatura accertata su litri di prodotto confezionato in un imballaggio che non è stato sottoposto a un controllo di sicurezza	Lieve	Sospensione dell'iter di certificazione. Blocco del prodotto non idoneo alla vendita. Azione Correttiva indicata nella colonna 11	Adeguamento dei contenitori, del sistema di chiusura e dell'etichettatura del prodotto decantato. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni
Non conformità Levis non risolve con Azione Correttiva nel termine di indicato dall'organico di controllo e certificazione	Grave	Esclusione del prodotto dal circuito	Devoluzione dell'intera partita. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dal prodotto entro il termine indicato dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni													
Onessa o irregolare tenuta della contabilità obbligatoria		Sospensione dell'iter di certificazione fino alla messa in atto della AC indicata nella colonna 11	Adeguamento della contabilità obbligatoria. L'operatore fornisce evidenza di aver posto in essere la AC entro i tempi stabiliti dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni													
Non rispondenza della giacenza fisica e contabile del prodotto (supero)	Grave	Esclusione del prodotto dal circuito	Richiamo del prodotto già commercializzato. Adeguamento dell'intera partita e adeguamento della contabilità obbligatoria. L'operatore fornisce evidenza del rispetto, dell'occlusione e della destinazione finale del prodotto entro il termine indicato dall'organico di controllo e in ogni caso in un termine non superiore a 30 giorni													
Mancata o parziale o irregolare gestione della tracciabilità del prodotto (comprensivo dei quantitativi consegnati)		Sospensione dell'iter di certificazione. Blocco del prodotto non idoneo alla vendita. Azione Correttiva indicata nella colonna 11	Richiamo del prodotto già commercializzato e adeguamento dei contenitori, del sistema di chiusura e dell'etichettatura del prodotto decantato e richiamo. L'operatore fornisce evidenza del richiamo e dell'adeguamento dell'intera partita e in ogni caso in un termine non superiore a 30 giorni													
Non corrispondenza dei quantitativi utilizzati per l'imballaggio, del sistema di chiusura e di etichettatura accertata su litri di prodotto confezionato o solo imballaggio soggetto di revisione o se le non conformità rilevate (valiamo di natura sistematiche)	Grave	Sospensione dell'iter di certificazione. Blocco del prodotto non idoneo alla vendita. Azione Correttiva indicata nella colonna 11	Richiamo del prodotto già commercializzato e adeguamento dei contenitori, del sistema di chiusura e dell'etichettatura del prodotto decantato e richiamo. L'operatore fornisce evidenza del richiamo e dell'adeguamento dell'intera partita e in ogni caso in un termine non superiore a 30 giorni													
Mancata comunicazione di provvedimenti adottati a carico dell'operatore da Organ di controllo ufficiale che abbia dato origine a misure non discoste dall'organico di controllo.	Grave	Esclusione del prodotto dal circuito	Devoluzione del prodotto dal circuito	Devoluzione del prodotto dal circuito												
IMBOTTIGLIATORE	Requisiti normativi in materia di tracciabilità	Verifica presso l'operatore degli esiti di controlli svolti da Organ di controllo ufficiale	Prelievo di vino certificato a DO	L'organico di controllo verifica la propria partecipazione per gli operatori (temperatura, umidità, sicurezza)	F	Togliavino/bologni di partite non consentite							Grave	Esclusione del prodotto dal circuito	Devoluzione del prodotto dal circuito	Devoluzione del prodotto dal circuito
						Differenze chimico-fisiche e organolettiche (1)							Grave	Esclusione del prodotto dal circuito	Devoluzione del prodotto dal circuito	Devoluzione del prodotto dal circuito

(1) Nel caso di imballaggi (esteri) è necessario l'Assente componente dello Stato membro estero secondo le modalità indicate al Punto 5 del presente allegato solo se risulta necessario valutare una verifica presso la sede dell'Imballaggiatore

2	3	4	5	6	7	8	9	10	11
Fase di processo	Requisiti	Dati e documentazione	Attività di controllo	Tempistica e Modalità	Tipologia di controllo	Descrizione della Non Conformità (NC)	Gravità della NC	Misura adottata dall'OAC	Azione Correttiva dell'Operatore (AC)
Richiesta di certificazione	Trasparenza e disponibilità del prodotto Regolarità della documentazione e delle registrazioni (dichiarazione di produzione, registro telematico, documentazione certificativa) e conformità delle glicine [Acquasione e analisi dei dati e della documentazione • la richiesta di prelievo della partita di vino destinato alla DO, • la dichiarazione di produzione, • registro telematico, • documenti di accompagnamento.	Verifica formale (elementi e tempistica) della richiesta di certificazione. Verifica presso i soggetti richiedenti la certificazione, per accertare la corrispondenza quantitativa fisica e contabile del prodotto (vase e bottiglie) di cui è richiesta la certificazione, nonché la corretta identificazione e tracciabilità, (art. 5 comma 3, del DM 12.03.2019)	Ad ogni richiesta di certificazione	D	Errori formali e intemperie nella richiesta di certificazione	Lieve	Richiesta correzione o dialogo di prelievamento	Modifica o ritiro della richiesta di prelievamento
Ricorso avverso la non idoneità	Conformità della partita ottenuta da assemblaggio di partite DO già certificate o identificate dopo certificazione (art. 17 DM 12.03.2019)	Anticertificazione dell'assemblaggio, certificati partite assemblate, registri	Verifica documentale	A ogni autocertificazione	D	Errori formali relativi alla documentazione di cui è oggetto di certificazione o alla tenuta della contabilità obbligatoria (registro) Mancata o errata identificazione delle partite di vino di cui è richiesto il prelievo Non rispondenza della glicina fisica con quella contabile (ammacco) del prodotto (PLANIMETRIA, VASI, CARTELLI) Non conformità già considerate lievi che non sono state risolte Non rispondenza della glicina fisica con quella contabile (respo) del prodotto di cui è richiesto il prelievo	Lieve Grave Grave	Sospensione dell'iter di certificazione (art. 5 comma 10 del DM 12.03.2019) fino all'avvenuto adeguamento Richiesta correzione o dialogo di prelievamento	Correzione degli errori formali della documentazione e adeguamento della contabilità obbligatoria relativa al carico di vino. L'operatore fornisce evidenza di aver posto la essere le AC entro i tempi stabiliti dall'Organismo di controllo e in ogni caso in un termine non superiore a 30 giorni Identificazione delle partite oggetto di prelievo. L'operatore fornisce evidenza di aver posto la essere le AC entro i tempi stabiliti dall'Organismo di controllo e in ogni caso in un termine non superiore a 30 giorni Adeguamento della contabilità obbligatoria relativa al carico di vino. L'operatore fornisce evidenza di aver posto la essere le AC entro i tempi stabiliti dall'Organismo di controllo e in ogni caso in un termine non superiore a 30 giorni Declassamento del prodotto non identificabile, abbinamenti dell'intera partita. L'operatore fornisce evidenza dell'esclusione e della destinazione finale del prodotto entro il termine indicato dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni Declassamento della partita di vino non giustificato o della massa che lo contiene. L'operatore fornisce evidenza di aver posto la essere le AC entro i tempi stabiliti dall'Organismo di controllo e in ogni caso in un termine non superiore a 30 giorni
Ricorso avverso la non idoneità			Involto delle aliquote alla Commissione di depurazione e a uno dei laboratori autorizzati dal MIPAAF per l'analisi chimico fisica	Ad ogni richiesta di prelievo dopo le positive verifiche documentali e fisiche.	I	Non rispondenza del prodotto ai requisiti chimico fisici o organolettici previsti dal disciplinare di produzione anche in ipotesi di rivedibilità	Grave	Sospensione dell'iter di certificazione (art. 5 comma 10 del DM 12.03.2019)	Ritrasmissione/declassazione della partita di vino destinato alla certificazione ove possibile. L'operatore fornisce evidenza di aver posto la essere le AC entro i tempi stabiliti dall'Organismo di controllo e in ogni caso in un termine non superiore a 30 giorni Mancata certificazione della partita o omissione di un giudizio di rivedibilità
			Involto del ricorso e dell'aliquote del campione risultato idoneo alla Commissione di depurazione di appello		A	Non rispondenza del prodotto ai requisiti organolettici previsti dal disciplinare di produzione	Grave	Blocco del prodotto fino alla messa in atto della AC indicata nella colonna 11	Ritrasmissione/declassazione della partita di vino destinato alla certificazione ove possibile. L'operatore fornisce evidenza di aver posto la essere le AC entro i tempi stabiliti dall'Organismo di controllo e in ogni caso in un termine non superiore a 30 giorni
						Carenza nella documentazione	Lieve	Blocco del prodotto fino alla messa in atto della AC indicata nella colonna 11	Adeguamento della documentazione. L'operatore fornisce evidenza di aver posto la essere le AC entro i tempi stabiliti dall'Organismo di controllo e in ogni caso in un termine non superiore a 30 giorni
						Non conformità già considerate lievi che non sono state risolte	Grave	Esclusione del prodotto dal circuito tutelato	L'operatore fornisce evidenza dell'esclusione e della destinazione finale del prodotto entro il termine indicato dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni
						Mancata presentazione dell'autocertificazione entro 3 giorni lavorativi dall'effettuazione dell'assemblaggio o della identificazione	Grave		
						Certificati delle partite assemblate scaduti	Grave	Blocco del prodotto fino alla messa in atto della AC indicata nella colonna 11	Nuova richiesta di certificazione e declassamento della partita di vino assemblata. L'operatore fornisce evidenza dell'avvenuto declassamento entro i tempi stabiliti dall'organismo di controllo e in ogni caso in un termine non superiore a 30 giorni

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(Amendments to Annex 3)

1. Annex 3 to Ministerial Decree No 7552 of 2 August 2018 is replaced by the following:

‘Annex 3

CRITERIA FOR THE APPLICATION OF FEES AND PAYMENT MODALITIES

The indication of the fees for the DO and GI takes account of the expenditure incurred by the control body in carrying out documentary, inspection and analytical checks.

Invoicing shall be carried out:

- In the case of winegrowers, the quantities of grapes claimed;
- For brokers of grapes intended for wine-making, the quantities of grapes sold;
- In the case of winemakers, the quantities of the product claimed or the quantities of product for which certification is requested at the choice of the persons entitled to identify the inspection body;
- In the case of bulk wine brokers, on the quantities of product sold, destined for the DO and GI or already certified;
- For bottlers on the quantities of wine certified and actually bottled with DOs and GIs resulting from reclassification or downgrading.

Without prejudice to the provisions of Article 21 et seq. of Presidential Decree No 633 of 26 October 1972, invoices must be issued no later than one year after the control and certification activities have been carried out.

The costs of certifying the chemical and physical parameters referred to in the product specification for PDO wine products shall consist of the fee applied by the laboratory chosen by the inspection body.

The costs of reviewing the analyses of samples of certified wine already bottled, carried out at a laboratory authorised by the Ministry other than that which carried out the first analysis, shall be borne by the applicant.

The costs of repeating the analytical and/or organoleptic tests on samples of wine suitable for certification shall be borne by the applicant.

The costs of operating the tasting committees and the appeal committee shall be borne by the applicants for certification.

The costs of the operation of the body adjudicating on appeals shall be borne by the unsuccessful party and shall take account of the financial costs associated with the performance of the activity.

The schedule of fees must be presented as follows:

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FEES FOR THE CONTROL PLAN

SUBJECT	Price schedule in EUR
<i>Winegrowers</i>	... EUR/q of grapes claimed
<i>Grape brokers</i>	... EUR/hl of wine claimed
<i>Winemakers</i>	... EUR/hl of wine claimed or for which certification is requested at the choice of the persons entitled to identify the inspection body.
<i>Wine brokers</i>	... EUR/hl of wine in deed and certificate sold ... EUR/hl of wine for which certification is requested
<i>Bottlers</i>	... EUR/hl of bottled certified wine
<i>Other person</i>	... EUR/q of grapes/wine

FEES FOR ANALYSES

ACTIVITY	Cost in EUR	SCALE OF FEES
<i>Sampling</i>		<i>For each sample subject to certification</i>
<i>Laboratory analysis</i>		<i>For each sample tested</i>
<i>Tasting committee</i>		<i>Every 100 litres of wine subject to certification</i>
<i>Re-performance of analytical and organoleptic tests</i>	<i>These are the same as those already provided for for sampling, laboratory analysis and/or tasting commission.</i>	
<i>Board of Appeal</i>	<i>the actual cost of the service</i>	
<i>Review of analysis</i>		<i>For each sample tested</i>

OTHER FEES

ACTIVITY	Cost in EUR
<i>Appeal adjudicating body</i>	
<i>Others, (to be specified)</i>	

Method of payment:

The payment will be made directly to the inspection body by the users. However, in the case of DO and GI represented by a recognised protection association within the meaning of Article 41 of the Law, individual users may authorise the inspection body to invoice the protection association directly, provided that the invoice contains in annex the details of the charges payable by the individual entities themselves for each of the categories covered. The same may be done in the case of cooperative wineries.

Tariff specifications (if any):

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are not fully translated. For more clarity, please consult the version in the original language version.
 1. Annex 4 to Ministerial Decree No 7552 of 2 August 2018 is replaced by the following:

‘Annex 4

MODEL OF NOTIFICATION OF NON-COMPLIANCE

Date	Protocol No:
CONTROL BODY	Name/Social Ground – SEDE
D.O. or I.G.	Indicate the name of the O.D. and I.G. (indicate also the vintage year or other additional information)
SUBJECT	Please indicate: - Name/Company name/Company - Address - Locality - Common - Province - CAP - Tax Identification Number - Your VAT number
TYPE OF CONTROL	— documentary - inspection - analytic
DATE OF CHECK	Indicate the date of verification
CONTROL ACTIVITIES	Indicate the activity carried out with reference to the Control Schema
NAMES OF INSPECTORS	Indicate the name of the inspectors who carried out the verification
MEETING OF THE CERTIFICATION COMMITTEE	Indicate the date of the meeting of the Certification Committee at which the non-compliance was decided and the names of the members
REASON FOR NON-COMPLIANCE	Please indicate in detail and clearly the observation made
LEVEL OF BURDEN	Indicate the level of severity of the non-conformity: — Mild — Serious
MEASURE TAKEN BY THE CONTROL BODY	Indicate the non-conformity measure
CORRECTIVE ACTION BY THE OPERATOR	Indicate the corrective action related to non-compliance
DEADLINES FOR VERIFYING THE CORRECTIVE ACTION	Please indicate the deadlines within which the control body verifies the corrective action.
APPEAL	The operator must be informed that he may lodge an appeal no later than 30 days after the notification of the non-conformity.

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The same communication must be forwarded to the competent authority, in accordance with Article 10 of Ministerial Decree No 7552, by uploading it to the Supervisory Data Bank, accompanied by the following annexes:

— Inspection report

— Minutes of the meeting or Decision of the Certification Committee.”

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Article 5 I
(Amendments to Annex 5) £

1. Annex 5 to Ministerial Decree No 7552 of 2 August 2018 is replaced by the following:

Annex 5

DETAILS OF THE CONTROL ACTIVITY CARRIED OUT ON THE DEED OR GI IN THE PREVIOUS YEAR

ACTORS IN THE SUPPLY CHAIN	NO. OF REGISTRANTS	SURFACE CLAIMED	GRAPES CLAIMED IN TONNES
WINE-GROWERS			

ACTORS IN THE SUPPLY CHAIN	NO. OF REGISTRANTS	GRAPE TON	
GRAPE BROKERAGE CENTRES FOR WINEMAKING			

ACTORS IN THE SUPPLY CHAIN	NO. OF REGISTRANTS	WINE DEED HL	WINE CERTIFIED HL
BULK WINE BROKERS DESTINED FOR THE O.D. OR CERTIFIED TO THE O.D. OR I.G.			

ACTORS IN THE SUPPLY CHAIN	NO. OF REGISTRANTS	WINE OF VINTAGE HL	WINE CERTIFIED HL
WINEMAKERS			

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ACTORS IN THE SUPPLY CHAIN	BOTTLED WINE (HL)	WINE PACKAGED IN ABG IN BOX
BOTTLERS/LABELLERS		

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CUAA	ATECO code	Type of Activity	PROVINCIA registered office (acronym)	Physical/Legal Person	State	Company name	Province of operation (acronym)	Surface RIVENDICAT A Ha	Grapes resold-CATE Q.li CD	WINE CERTIFIES TO HL	GLIATOWINE WINE
									FWC		
									CDS		
									R		
									o		
									o		
									BULL. 0		
									R		
									2		

INSTRUCTIONS FOR COMPLETION

- 1) Tables should be submitted in electronic format (Excel or other compatible programmes) and by name
- 2) The 'Activity type' field must be filled in with the symbol of the activity carried out by the operator:
 - TIA: Wine-growers
 - APP: operator responsible for drying the grapes
 - ITIA: wine grape brokers
 - VIN: Winemakers
 - IVIN: Wine broker
 - IMB: Bottler
 - ESP: Exporter

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This document was translated using eTranslation, a translation tool automatic provided by the European Commission. This automated procedure saves time and communicates more dynamically in the different national languages. However, some concepts may not be not fully translated. For more clarity, please consult the version in the original language version.

Article 6
(Final provisions)

1. The Decree is published in the Official Gazette of the Italian Republic and on the Ministry's institutional website and enters into force on the day following its publication.

Rome

HEAD OF DEPARTMENT: